



ST ALOYSIUS' COLLEGE

College Bus Services 2022/23

Introduction

In order to provide a safe and direct transport option for our families and cut down cars travelling into Glasgow City Centre, St Aloysius' College, alongside bus operator MacPhails, operate a number of different routes bringing our pupils (Primary 1 – S6) into school and back home.

Our routes are:

South Lanarkshire

Stops	Zone	AM	PM
<ul style="list-style-type: none"> Motherwell: Muir Street at Motherwell Train Station ML11BL Hamilton: Palace Grounds Road at VUE Cinema ML3 6AD Hamilton: Bothwell Road opposite BMW Garage ML3 OAS Bothwell: Main Street Bothwell at Silverwells Crescent G718NA Bothwell: Main Street between Station and Blantyre Rd G718EU Uddingston: Tesco Petrol Station opposite Douglas Gardens G717ET Uddingston: Main St/ Glasgow Rd at Uddingston Train Station G717LR 	Zone 3	✓	✓
<ul style="list-style-type: none"> Carmyle: Carmyle Ave just before Carmyle Train Station G32 8JJ Cambuslang: Main Street just past Cambuslang Train Station G72 7EG 	Zone 2		

Cumbernauld, Lenzie, Kirkintilloch, Bishopbriggs

Stops	Zone	AM	PM
<ul style="list-style-type: none"> Cumbernauld: Carrickstone Road bus stop after Landsdowne Drive G68 0FB Cumbernauld: Craigmarloch Roundabout bus stop G68 0EZ Lenzie: Woodielee Road outside Larkfield Centre Lenzie: Lenzie Train Station G66 4UA Lenzie: 36 Kirkintilloch Road bus stop between Laurel Avenue and Hazel Avenue G66 4RL Kirkintilloch: 20 Townhead bus stop outside Farmfoods G66 1NL 	Zone 3	✓	✓
<ul style="list-style-type: none"> Bishopbriggs: Kirkintilloch Road bus stop opposite Cadder Road G64 2HS Bishopbriggs: Triangle Shopping Centre bus stop just before Jenmure Avenue G64 2TR 	Zone 2		

North Lanarkshire

Stops	Zone	AM	PM
<ul style="list-style-type: none"> Airdie: Bus Stop Opps Shop Quarry St, Coatbridge ML5 3PU Coatbridge: Sunnyside Train Station Sunnyside Road Bus Stop Coatbridge: King Street bus stop just before junction at Blair Road Coatbridge: Blair Road bus stop opposite Lefroy Street Coatbridge: Blair Road bus stop opposite train station Gartcosh: A752 bus stop just before roundabout at Woodneuk/Mowbray G69 8BA Moddiesburn: Cumbernauld Road just passed Moodiesburn traffic lights/Stoneyetts Road 	Zone 3	✓	✓
<ul style="list-style-type: none"> Cumbernauld Road bus stop opposite Crowwood House Stepps: Cumbernauld Road bus stop passed Bannatyne Health Club Stepps: Cumbernauld Road bus stop just passed traffic lights Cardowan Drive Millerston: Cumbernauld Road bus stop between Second Avenue and Third Avenue Robroyston: Brookfield Drive bus stop Robroyston: Lumloch Road bus stop before roundabout 	Zone 2		

Milngavie, Bearsden, West End

Stops	Zone	AM	PM
<ul style="list-style-type: none"> Milngavie Train Station Milngavie Road just before Mosshead Road Milngavie Road at Kilmarlinny Avenue Milngavie Road just passed Hillfoot Drive Milngavie Road outside bearsden Asda Milngavie Road just passed Gray Drive Switchback Road first bus stop after Canniesburn Toll Switchback Road bus stop after Braemar Crescent Bearsden Road bus stop passed Ilay Avenue Bearsden Road bus stop before Anniesland Cross 	Zone 2	✓	✓

<ul style="list-style-type: none"> • Great Western Road bus stop after Ascot Avenue • Great Western Road bus stop before Chesterfield Avenue • Great Western Road bus stop after Cleveden Road • Great Western Road bus stop before Queen Margaret Drive 	Zone 1		
--	--------	--	--

Glasgow South

Stops	Zone	AM	PM
<ul style="list-style-type: none"> • Newton Mearns: Mearns Road at Broomchurch • Newton Mearns: Mearns Road just past Waterfoot Road • Newton Mearns: Eaglesham Road opposite Shawhill Crescent • Newton Mearns: Eaglesham Road before Ayr Road • Newton Mearns: Ayr Road at Parklands Country Club • Newton Mearns: Ayr Road at Whitecraigs Country Club • Giffnock: Fenwick Road after Eastwood Toll • Giffnock: Fenwick Road just before Pane e Vino • Giffnock: Fenwick Road outside Harry Fairbairn BMW Garage • Giffnock: Fenwick Road opposite Giffnock Dental Practice • Newlands: Kilmarnock Road just before Alloway Road • Newlands: Kilmarnock Road just before Auld house Road 	Zone 2		
<ul style="list-style-type: none"> • Shawlands: Kilmarnock Road just outside Shawlands Arcade • Shawlands: Pollokshaws Road just past Minard Rd • Shawlands: Pollokshaws Road just before Torrisdale St • Pollokshields: St Andrew's Drive past Nithsdale Road 	Zone 1	✓	✓

Full stop details and timetables can be found on the booking site Vectare - <https://staloysius.vectare.co.uk/>

The PM bus leaves at 4.45pm Monday – Thursday and 3.45pm on a Friday. This is to ensure our pupils are able to fully participate in school activities including after school clubs.

Aftercare facilities are available for pupils in Primary 1 – 3 where clubs are not available.

Kindergarten pupils are not permitted to use the bus services.

Fares

The fare structure for all bus routes is as follows:

	Block Bookings (Termly/Yearly)				Ad Hoc Bookings	
	1 day a week		2 – 5 days a week		Single	Return
	Single	Return	Single	Return		
Zone 1	£3.00	£4.50	£3.00	£4.00	£3.00	£4.50
Zone 2	£4.00	£6.50	£4.00	£6.00	£4.00	£6.50
Zone 3	£5.00	£8.00	£5.00	£7.50	£5.00	£8.00

Please note:

The pricing structure is a trial until June 2023 when it will be reviewed.

Booking Procedure

Bookings for any of our pupils are done through our designated booking system Vectare at <https://stalloysius.vectare.co.uk/>

Through this portal, you can choose the bus route, bus stop and whether you will be using the bus in the AM, PM or both.

If you have more than one child you will have to book each child individually.

Payment is then securely made through Vectare and can be done so on a termly, yearly or ad hoc basis.

Cancellation Procedure

With more than 24 hours' notice

If you have booked your child on the bus but have to cancel with more than 24 hours' notice, you **must** inform us as soon as you are aware by emailing our Transport Co-ordinator at buses@stalloysius.org.

With less than 24 hours' notice

For cancellations closer to the booking (due to overnight illness, for example) we ask that you still email our Transport Co-ordinator at buses@stalloysius.org but also email the bus operator, MacPhails, directly in order to ensure their drivers are aware. Please copy in the email address macphailsoffice@aol.com.

Any cancellations due to illness will also need to follow the correct absence policy for the College – contacting the appropriate class teacher/pastoral office.

If your child is booked on the bus and they decide to make alternative arrangements home from school (with your permission), they should inform reception or their head of year prior to leaving in order to be removed from the bus register.

We are unable to refund any cancelled or unused bookings.

Pupil Rules

The following rules have been put in place for the safety of all our pupils using the bus and the drivers of the bus.

- Pupils should get off and on the bus in a sensible and safe manner, sitting down in their seat immediately when they get on the bus.
- Pupils must remain in their seat at all times with their seatbelt securely fastened – **never** getting up and walking up and down the aisle when the bus is in motion.
- Always sit facing forward – no kneeling to talk to other pupils in front or behind.
- Do not distract the driver at any point.
- Follow all instructions given by the driver.
- No eating, drinking or litter on the bus.
- All bags placed on the floor in front of seats.

Terms and Conditions

All users of the College bus services agree to the following:

- All pupils must behave in accordance with the pupil rules detailed above.
- Seatbelts must be worn at all times on the buses.
- Pupils should be at their designated bus stop at least 5-minutes prior to the scheduled pick-up time.
- All pupils will be registered when they get on and off the bus.
- St Aloysius' College cannot accept responsibility for children until they reach the College.
- Bus drivers and St Aloysius' College cannot be responsible for ensuring pupils get off at the correct bus stop.
- MacPhails and St Aloysius' College cannot take responsibility for buses left on the bus. Items may be returned to lost property at the school. Please contact St Aloysius' College reception or the bus provider directly.
- Cancellations must be done through the procedure detailed in this document.
- No refunds will be given for cancelled or unused journeys.
- If families use the bus but have not paid for the trip, bus charges will be added to your billing account. A register is taken on every bus journey.

Frequently Asked Questions

What time do the buses leave school?

The buses leave school at 4.45pm Monday – Thursday and 3.45pm on a Friday. This is so that as many pupils as possible can take part in after school clubs and activities and are still able to get the bus after.

On the last day of term and other half day holidays (for example, Ogilvie Day) the bus will leave at 12.15pm.

Can I track my child on the bus?

There is no online tracking facility, however, for safeguarding purposes, a manifest of all pupils booked onto each bus is giving to the driver and they mark them on and off the bus.

This is why it is important to inform someone as soon as possible if your child will not be on the bus.

Where can my child go while they wait for the bus to leave?

There will always be an after-school club your child can attend, including homework club. In Senior School, there is a designated study area for pupils while they wait on the bus if they do not want to attend a club.

What if the bus is delayed or there is bad weather?

The bus driver will inform the company's head office if there are any major delays in picking up/dropping off children. An email will then be sent to parents/carers.

Unfortunately, we cannot control all aspects and things like roadworks may mean the bus is not arriving at the designated time.

Please ensure you contact details, including mobile number, are always kept up-to-date with the school/booking system in case we need to contact you at short notice.

Can I get a refund if I cancel the bus?

Unfortunately, we cannot offer refunds for cancelled or unused trips.

I just want to use the bus in the morning, does the system let me do this?

Yes. You are able to choose whether you would like a single journey in the morning or afternoon, or return journey.

Can my child get on at one stop and off at another, or another bus entirely?

Yes. You will be able to choose one stop for the AM journey and one stop for the PM journey. You can also add different bus journeys for the same day.

It is up to the pupil to be familiar with the bus stop they are getting off at.

Is the bus supervised?

No. The College is not responsible for pupils while on the bus and there is no supervision. We recommend that younger pupils travel with older siblings or family members.

If you do not have an older sibling, we would be happy to buddy younger pupils up on the bus. Our Pastoral team would deal with this.

Useful Contacts

Transport Co-ordinator	Audrey McGowan buses@stalloysius.org
Junior School Reception	JSAdmin@stalloysius.org 0141 331 9200
Main Reception	Reception@stalloysius.org 0141 332 3190
Lower School Pastoral Office (S1 – S3)	0141 331 9250
Upper School Pastoral Office (S4 – S6)	0141 331 9230
MacPhails Coaches	macphailsoffice@aol.com 01698 870768