

11th March 2021



Dear Parent/Carer

ST ALOYSIUS' COLLEGE: Reopening on 15th March for our Junior School pupils from P4-P7

I am delighted to be able to confirm that we will be welcoming back our Junior School pupils from P4 to P7. They join the KG-P3 who started back so successfully a couple of weeks ago. It will be lovely to have everyone altogether again.

Below you will find our updated safe operating procedures for everyone's return to school. This is very similar to our procedures prior to Christmas but there are a few notable changes so we would ask that you take a moment to read these through.

I am sure the children will be very excited to be back together and see their teachers and friends and we are eager to build and enhance their learning following on from our successful online provision.

DROP OFF

No children should be on site before 8.30am unless registered for our Breakfast Club. Junior School access is for children only and through the rear door from the lane. Drop off should be as swift as possible and there will be no parking or access to the playground areas with the exception of Kindergarten parents who may use the top car park.

The following will apply:

- All children arriving between 8.30-8.55am
- All children to be met in lane by JSLT and CA's
- P.1 and P.2 children to make way to class following the one-way system
- P.3-6 outside on rotational days.
- P.7 in pound by Sports' Hall
- Kindergarten only in top car park and access via Mercy Passage.
- **Strict 2 metre social distancing to be observed in all drop off areas.**
- **Masks to be worn by staff and parents.**
- Parents and children admitted to Kindergarten drop off outside the area one family at a time. Only one parent/carer should be dropping off.
- Pedestrians should enter the rear playground by side gate where they will be met by JSLT to direct pupils

MORNING OUTSIDE ROTA

	P.3	P.4	P.5	P.6	P.7
Monday	In Class	In class	Out – Lower playground	Out – Pitch	Out – Sports area
Tuesday	Out – Lower playground	Out – Pitch	In class	In class	Out – Sports area
Wednesday	In class	In class	Out – Lower playground	Out – Pitch	Out – Sports area
Thursday	Out – Lower playground	Out – Pitch	In class	In class	Out – Sports area
Friday	In class	In class	Out – Lower playground	Out – Pitch	Out – Sports area

PICK UP

The car park area will open at 2.45pm prompt and gates will then be closed at 3.10pm. There will be a slightly staggered pick up times and pupils will be dismissed from different doors.

Class	Dismissed from	Time
P.7	Sports building	3.20pm
P.6	ICT	3.20pm
P.5	Back door	3.20pm
P.4	ICT	3.10pm
P.3	Back door	3.10pm
P.2	ICT	3.00pm
P.1	Back door	3.00pm
Kindergarten	Mercy Passage	From 3pm – 4.30pm Social distance markers used. Staff to regulate number of parents in building.

- Class collection zone marked off at exit to allow teacher space to match children to adults safely
- Please do not use the nearby park as we are still in lockdown
- **One parent at pick-up area and strict 2 metre distancing must be observed.**
- **Masks must be worn at all times by staff and parents.**
- All children must remain with adults once collected.
- If waiting for older siblings, children must wait in car or beside adults and hold hand.
- Playgrounds should not to be accessed by children after dismissal.
- Pupils staying for ASC remain in class

LUNCH

All children should bring a packed lunch, snacks and their own water bottle. Both should be clearly marked with the child's name. **No hot lunches currently available.**

CLASSROOMS

All COVID regulations previously in place remain.

All adults must follow government guidance and maintain 2 metre social distancing at all times.

SPECIALIST CLASS

Specialist subjects will deliver face to face teaching with staff going to classes apart from Kindergarten where Care Inspectorate guidelines do not permit this. Kindergarten will continue to have specialist lessons delivered online.

HOMEWORK CLUB

This will be available for all pupils from P4 – 7 **Monday to Thursday** from dismissal to 4.30pm.

This will operate in year group bubbles and pupils should inform their class teacher days they will be attending.

Dismissal from Homework Club will be at 4.30pm

Class	Dismissed from
P.7	Sports building
P.6	ICT
P.5	Back door
P.4	ICT

Please note there is no homework club on a Friday.

BREAKFAST CLUB

This will run in the Atrium from 7.45am-8.30am. Parents should drop their child off at the Junior School reception.

All parents should register for this provision by contacting kbrown@stalloysius.org.

We are not able to provide the usual breakfast service but children will be provided with a restricted menu.

This is a paid service for parents.

AFTER SCHOOL CARE PROVISION

This will run **from end of school day until 6pm** Monday through Friday commencing Monday 22nd February.

Primary 1, Primary 2 and Primary 3-6pm
Kindergarten 4.30-6pm
P.4-7 Monday to Thursday 4.30-6pm and Friday 3.20-6pm.

Children will remain with their year group 'bubble' and After School Care staff or Kindergarten Key workers will supervise. All parents should register for this provision by contacting kbrown@stalloysius.org.

This is a paid service for parents.

AFTER SCHOOL CARE PICK UP

Parents should report to JS reception for ASC pick up. Reception staff will telephone and pupils will be brought to the door.

UNIFORM

Full school uniform should be worn by all children attending school.

PE uniform should be worn on PE days. As all PE sessions will be outdoors can you please ensure that Early Years pupils also have dark coloured joggers or leggings and suitable footwear to keep warm.

Pupils will have PE on the following days:

Kindergarten - Friday
P.1 – Tuesday
P.2 – Tuesday
P.3 – Tuesday
P.4 – Monday
P.5 – Wednesday
P.6M – Monday
P.6L - Monday
P.6T - Wednesday
P.7 – Thursday

Suitable warm coats with hoods, hats, gloves and scarves are advised for all pupils while the weather is still cold. The children will be outside every day for fresh air and this will include in some inclement weathers.

In line with the very latest guidance, we have ensured that we have in place pragmatic and proportionate control measures which reduce risk to the lowest reasonably practical level. These are being reviewed on a continuous basis and therefore please do keep updated by reading all emails sent out. All our letters to parents can also be found on the covid19 section of our website.

Signs of covid19 and not attending school

Any pupil feeling unwell or in a household with a suspected or confirmed covid case should not attend school. Please do not insist on attending and risk spreading any infection. If you have a temperature in excess of 37.8 degrees then you absolutely must not attend.

It is crucial to follow NHS Scotland advice that anyone with the following symptoms are advised to self-isolate and seek COVID-19 testing (details of how to access testing are available on NHS Inform):

- New continuous cough or
- Fever or
- Loss of/ change in sense of smell or taste

For most people and particularly the symptoms of COVID-19 will be mild. COVID-19 is more likely to cause severe symptoms in people with weakened immune systems, older people, and those with long-term conditions like diabetes, cancer and chronic lung disease.

If your child feels ill during the school day

We will have full nursing provision with our nurse working out of the Sports Hall medical base. There is an isolation area for anyone showing the symptoms of covid19. We have very clear protocols covering our health provision and we are assisted by a Governor who is a GP.

Hygiene

The key COVID-secure personal hygiene measures that we should all follow are:

Frequent washing/sanitising of hands for 20 seconds and drying thoroughly, and always when entering/leaving the building, before/after eating and after using the toilet

- Encouraging children, young people and staff to avoid touching their faces including mouth, eyes and nose
- Using a tissue or elbow to cough or sneeze, and use bins that are emptied regularly for tissue waste (tissues are provided in all rooms)

It is the responsibility of every individual in the school to observe good hygiene practice to minimise the risk of infection.

- We have spaced out our classrooms and teaching areas
- Our cleaning team are working continuously from 7am-7pm with larger numbers of cleaning staff on duty at key points in the day. They are clearly identifiable through their purple jackets with the 'Cleaning Team' lettering on the back. They will wear PPE for all appropriate tasks
- Cleaning regimes focus on regular cleaning of all touch points as well as enhanced cleaning of all classrooms and washrooms
- There are sanitiser points at all main entrances to the school. It is essential that these are used
- Sanitiser is available in all classrooms as are sanitising wipes and tissues.

GENERAL POINTS

Visitors, Events and Travel

To reduce the risk of infection, the school is not open for visitors. Please note that this also includes parents of all year groups. There can be no exceptions. I am intending to write next week regarding events which we hope will take place and with key dates. We are still hoping to return to some semblance of normality towards the end of the school year.

School Transport

School transport will operate normally from Monday 15th March

Return to School and Pupil Wellbeing

We appreciate that the past few months have been a very challenging time. Many of our pupils will be excited by the prospect of returning to school. However, there may be others who, initially, will be a little anxious about coming back next week. This is completely understandable as our young people will have had varied experiences and responses to lockdown. For some, it may have been mostly an enjoyable experience spending more time with their families. However, we know for others it may have been challenging or indeed traumatic. Your child's wellbeing and mental health will continue to be our priority when we return to school. The pastoral team are experienced in supporting young people through difficult times. We will provide any pastoral support needed and signpost you to other services if required. These unprecedented changes that the lockdown has imposed are likely to have left many of our pupils feeling uncertain about the future. On return to school we will provide opportunities for pupils to speak to peers and staff about any concerns they have. Please get in touch with any member of the Junior School Leadership team if you or your child have any concerns about the transition back to school.

And finally

Thank you for taking the time to read and note the large amount of detail here. All this is designed to keep everyone safe and so that we can return to school and remain safely without needing to interrupt education. Updates will be issued to reflect changing advice and any developing situations.

Kindest regards

Matthew Bartlett
Head Master