

ST ALOYSIUS' COLLEGE: THE SCHOOL

St Aloysius' College is unique. Scotland's only Jesuit school, now in its 162nd year looks forward with real confidence for the future. Situated at the very heart of the city of Glasgow, with a large campus right next to the Glasgow School of Art and near to the Royal Conservatoire, few schools feel quite so much part of the city. Our iconic green blazer is as much a part of the city as the Clyde and Central Station! More than 800 students are educated across the Junior and Senior Schools (3-18).

Possibly the most socially diverse of all the Glasgow independent schools, the College is proud of its traditions but is forward looking and determined to continue with its vision to create 'men and women for others' for the next 160 years and beyond. We are proudly independent and members of HMC but we are also linked to the world wide Jesuit network of schools educating over 2.5 million students worldwide. This brings unique opportunities for training, development and engagement with leading schools worldwide.

The College is a diverse community and our Kindergarten and Junior Schools are vibrant places where all are valued and above all where we want our young people to be safe and well. We want young people to learn, have fun and develop into confident pupils who then build on their talents through the Senior School to become confident young 'men and women for others'.

CLASSROOM ASSISTANT

A rare opportunity has arisen to join our team of dedicated classroom assistants within the Junior School. A role and person profile follows. Please note that this is a term time only position.

The Junior School is housed in superb modern facilities and classroom assistants are key workers within the team ensuring successful support and outcomes for our younger learners. There is a real community spirit and the College is a delightful place to work in which all team members are supported and valued.

There is no occupational requirement for the post holder to be Roman Catholic but an appreciation of the values and ethos of the College is essential. The College particularly welcomes applications from those who are members of groups currently under represented within the Junior School workforce.

Closing date for applications: Friday 14th May 2021

Interviews and selection will take place on Thursday 20th May 2021. These will take place at the Junior School with all appropriate social distancing and other covid safe measures in place.

The position is full time term time only

Starting salary £19815 FTE and generous contributory pension scheme

Job Title	Classroom Assistant in the Junior School
Reporting to	Junior School Depute Pastoral

Job Purpose
To provide support and assistance to the Junior School teaching staff in planned classroom activities.

Main Duties and Responsibilities
<p>1. Classroom</p> <p>To help with classroom activities and to reinforce class working with and supported by the class teacher</p> <p>To work with groups of children, or on a one-to-one basis, on specific tasks planned by the class teacher</p> <p>To work with learners who may be vulnerable or have learning differences to ensure that they are supported to achieve their fullest potential liaising as appropriate with the Additional Support department</p> <p>To work collaboratively with the Deputes, Class and Specialist Teachers and other Classroom Assistants</p> <p>To help escort classes to specialist subjects and assist in these specialist classes when necessary</p> <p>To help maintain folders and records of children's work.</p>
<p>2. Administration</p> <p>Collating work, organising and general assistance with teaching materials and resources</p> <p>Assisting in the production of visually appealing displays and some learning materials</p>
<p>3. Supervision</p>

To help supervise children in the Playground or Atrium at break times and the start and end of the school day

To assist at drop off and pick up and some crossings of the campus

To help supervise children at lunchtimes

To accompany and assist with School events and trips when necessary

To provide support for any learner with mobility needs as required

4. Miscellaneous

To carry out any other duties connected with the work of the School as may be reasonably assigned to you by the Head Master or Junior School Deputes.

Knowledge, Qualifications, Skills and Experience

Knowledge/Qualifications

- High standard of literacy and numeracy (which will be evaluated as part of a desk test at interview) (E)
- Previous experience in a similar role or voluntary capacity supporting children with their learning and personal development (E)
- A qualification in child care is not essential, but would be advantageous (D)
- This post requires a satisfactory enhanced Disclosure Scotland clearance/PVG (E)
- Good basic level of computer literacy: pupils regularly use ipads within the classroom setting and materials would be produced electronically. Classroom Assistants would need to feel comfortable with this (this will be evaluated as part of the desk test at interview) (E)

Skills

- Must be able to work effectively as a member of a team (E)
- Good organisational skills (E)
- Good communication and interpersonal skills (E)
- Good listening skills (E)
- A helpful and courteous manner (E)
- Patience, a calm manner and empathy with learners who may need support (E)

Experience

- Previous experience of working with children (E)
- Previous experience of working in a school environment (D)

St Aloysius' College reserves the right to vary or amend the duties and responsibilities of the job holder at any time according to the needs of the School's business.